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| **…………………………...……………..…………..….…… BÖLÜM/ANABİLİM DALI BAŞKANLIĞINA**    …………………………………………..… Bölüm/Programı öğrencileri için ………………..……………………..…… dersi kapsamında aşağıda belirtilen plan dahilinde ………………………………….………iline / ilçesine teknik gezi yapılması planlanmaktadır.  Gereğini saygılarımla arz ederim.   |  |  | | --- | --- | |  | Tarih: …./.…/20..… | |  | İmza: | |  | Adı-Soyadı |       **Adres:**  **Telefon/e-posta:**  **Ek:**  1-Gezi Planı (……. Sayfa)  2-Katılım Listesi (……. Sayfa)  **GEZİ PLANI**  **Ek-1**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Gezi yeri/yerleri |  | | | | | | | Gezinin konusu |  | | | | | | | Gezinin amacı |  | | | | | | | Gezinin başlama ve bitiş tarihi |  | | | | | | | Araç talep durumu | VAR | Kaç Kişilik  Araç | | YOK | Ulaşım nasıl  Sağlanacak? | | |  |  | |  |  | | | Gezi yol güzergâhı (gidiş) |  | | | | | | | Gezi yol güzergâhı (dönüş) |  | | | | | | | Geziye katılacak toplam öğrenci sayısı | ERKEK | | KIZ | | | TOPLAM | | Sorumlu Öğretim Elemanları |  | | | | | | | Gezi sırasında alınacak güvenlik önlemleri |  | | | | | | | Gezinin hangi ders kapsamında planlandığı |  | | | | | | | Geziden beklenen öğrenci kazanımları/  hedef ve davranışlar |  | | | | | |   ***Not:*** *Bu form, iş ve işlemlerin zamanında tamamlanabilmesi için planlanan gezi etkinliğinden en az 20 gün önceden Dekanlığa teslim edilmelidir.*  Katılım Listesi Ektedir.  **Uygun Görüşle Dekanlığa/Müdürlüğe İletilmek Üzere;**  **UYGUNDUR**  ……/…../20….  **Bölüm Başkanı**  **KATILIM LİSTESİ**  Yolculuğun Konusu **:** **Ek-2**  Gidilecek Yer **:**  Tarih **:**  **Yolculuğa kendi rızam ile katılıyorum.**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Sıra No** | **Adı Soyadı** | **Öğrenci No** | **Fakültesi/Yüksekokulu** | **İmzası** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   **Sorumlu Öğretim Elemanı:**  **(Adı-Soyadı ve İmzası)**  **…………………………...………………….…………..….…… BÖLÜM/ANABİLİM DALI BAŞKANLIĞINA**    **Ek-3**  **GEZİ RAPORU**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Geziyi Düzenleyen Fakülte | | | **:** |  | | Geziyi Düzenleyen Bölüm | | | **:** |  | | Gezi Sorumlusu Öğretim Elemanı | | | **:** |  | | Ziyaret Edilen Yerler | | | **:** |  | | Gezinin Tarihi | | | **:** |  | | Katılan Kişi Sayısı | | | **:** |  | | Hareket Saati | | | **:** |  | | Dönüş Saati | | | **:** |  | | İlgili Öğretim Elemanı İletişim Bilgisi | | | **:** |  | | **GENEL DEĞERLENDİRME**  (Gezi sonucunda edinilen bilgi, beceri, tecrübe vb. kazanımların kısa anlatımı yapılacaktır.) | | | | | | **Sorumlu Öğretim Elemanı:** | | | | | | **Adı** | **:** |  | | | | **Soyadı** | **:** |  | | | | **İmzası** | **:** |  | | | |  |  |  | | | | **Not** Gezi sonunda Bölüm Başkanlığı aracılığı ile Dekanlığa/Müdürlüğe bildirilecektir. | | | | | |